

Date: February 13, 2023
To: GW OHT Core Steering Committee
From: Emmi Perkins, Director of Transformation
Subject: **GW OHT Core Steering Committee Key Messages — February 8, 2023**

Key Messages

The following are the Key Messages from the Guelph Wellington OHT (GW OHT) Steering Committee meeting on February 8, 2023. They can be shared as appropriate with your staff, clinicians, boards, and partners.

- GW OHT Steering Committee endorsed an “Appropriate Use of Electronic Communications” policy template developed by the GW OHT Privacy and Security Working Group. This template was developed to be used, in whole or in part, by partner organizations to achieve a consistent standard of practice related to communicating electronically (e.g. Hypercare) and can be used as a guide for Core Partners when developing/revising existing organization-level electronic communications policies. The Steering Committee has requested that the Privacy & Security Working Group develop a “one pager” FAQ to support Core Partner discussions with home organization stakeholders.
- The Steering Committee endorsed the GW OHT Collaborative Decision-Making Arrangement (CDMA) and will recommend the document for approval by the GW OHT Governance Council at their meeting in March. Once it is approved, the revised CDMA will be posted on the “Partner Resources” page of the GW OHT website (click [here](#)).
- The Steering Committee reviewed risks and mitigations (severance costs, labour relations etc.) associated with the previous decision to have permanent GW OHT core staff positions. These positions will be hosted at Guelph General Hospital until an “Operational Support Partner” is identified and an organizational structure is developed for the GW OHT as a not-for-profit organization.
- The [GW OHT Strategic Priority](#) focus this meeting was ‘Pandemic Recovery’.
 - Patient, Caregiver and Family Advisory Council (PFAC) Co-Chair Sue Honeyman shared a story regarding challenges associated with a reduction in access to local physicians.
 - Key Performance Indicators (KPIs) were presented and discussed for the goals within this strategic priority, including Care Team Health and Wellness, Care Team Recruitment & Retention, Access to Care and Physician Recruitment. Two surveys will be sent to Core Partners to collect data for the KPIs related to 1) Staff Wellness & Recruitment/Retention 2) Status of GDEIB implementation at partner organizations.

If you have any questions or comments, or would like to be involved in the Guelph Wellington Ontario Health Team, please contact Emmi Perkins (emmi.perkins@guelphwellingtonoht.com)